

Direct Debit Request - Company Application

User ID: 312633 / 312634 / 312635 / 387472 / 301500 / 402821

Company Name
ACN / ABN

I/We authorise and request Moneytech Payments Pty Ltd ABN 38 126 015 227 ("Moneytech Payments") until further notice in writing to debit or charge through the Bulk Electronic Clearing System (BECS) the account indicated below in accordance with the Direct Debit Request Service Agreement provided.

Name and address of financial institution at which account is held

Bank
Address
City State Postcode

Details of bank account to be debited

Name of Account
BSB Account Number

Acknowledgement

By signing this Direct Debit Request and/or by providing a valid instruction in respect to my Direct Debit Request, I acknowledge having read and understood the terms and conditions governing the debit arrangement between Moneytech Payments Pty Ltd and me, as defined in this Direct Debit Request and the Direct Debit Request Service Agreement. I further acknowledge that Moneytech Payments will appear as the merchant on my bank statement.

Company Address and Your Signature

If debiting from a joint account, all accountholders must sign this Direct Debit Request.

Address
Print Name Position
Signature Date

Moneytech Payments Pty Ltd

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Definitions

account means the account held at your financial institution from which we are authorised to arrange for funds to be debited.

agreement means this Direct Debit Request Service Agreement which is between you and us.

business day means a day other than a Saturday or a Sunday or a public holiday listed throughout Australia.

debit day means the day that payment by you to us is due.

debit payment means a particular transaction what a debit is made. **direct debit request** means the Direct Debit Request between us and you (and includes any Form PD-C approved for use in the transitional period)

us or we means Moneytech Payments Pty Ltd the entity whom you have authorised by signing a direct debit request.

you means the customer who has authorised the direct debit arrangement and who is identified on the Direct Debit Request.

your financial institution is the financial institution where you hold the account that you have authorised us to arrange to debit.

1. Debiting your account

1.1 By signing a Direct Debit Request or by providing us with a valid instruction, you have authorised us to arrange for funds to be debited from your account. You should refer to the Direct Debit Request and this agreement for the terms of the arrangement between us and you. We will only arrange for funds to be debited from your account when amounts are due or reasonably anticipated to become due by you to us.

1.2 If the debit day falls on a day that is not a business day, we may direct your financial institution to debit your account on the previous business day. If you are unsure about which day your account has or will be debited you should ask your financial institution.

2. Changes by us

2.1 We may vary any details of this agreement or a direct debit request at any time by giving you at least fourteen (14) days' written notice.

3. Changes by you

3.1 Subject to 3.2 and 3.3, you may in writing by fax change the arrangements under a direct debit request by contacting us in writing, by facsimile to your local Global Payments office.

3.2 If you wish to stop a debit payment you must notify us by both telephone and in writing by fax at least three (3) clear business days before the value date of the transaction between you and us, and you must at or before such notification obtain our written agreement to an alternative means of payment by you. You cannot defer a debit payment. This notice should be given to us in the first instance.

3.3 You may also cancel your authority for us to debit your account at any time by giving us, by both telephone and in writing by fax, at least three (3) clear business days before the value date of the transaction between you and us, and you must at all times before such notification obtain our written agreement to an alternative means of payment by you. This notice should be given to us in the first instance.

4. Your obligations

4.1 It is your responsibility to ensure that there are sufficient clear funds available in your account to allow a debit payment to be made in accordance with the direct debit request.

4.2 If there are insufficient clear funds in your account to meet a debit payment:

- (a) you may be charged a fee and/or interest by your financial institution;
- (b) you may also incur fees or charges imposed or incurred by us; and
- (c) you must arrange for the debit payment to be made by another method or arrange for sufficient clear funds to be in your account by an agreed time so that we can process the debit payment.

4.3 You should check your account statement to verify that the amounts debited from your account are correct

5. Dispute

5.1 If you believe that there has been an error in debiting your account, you should notify us in writing as soon as possible so that we can resolve your query more quickly.

5.2 If we conclude as a result of our investigations that your account has been incorrectly debited we will respond to your query by arranging for your financial institution to adjust your account (including interest and charges) accordingly. We will also notify you in writing of the amount by which your account has been adjusted.

5.3 If we conclude as a result of our investigation that your account has not been incorrectly debited we will respond to your query by providing you with reasons and any evidence for this finding.

5.4 Any queries you may have about an error made in debiting your account should be directed to us in the first instance so that we can attempt to resolve the matter between us and you. If we cannot resolve the matter you can still refer it to your financial institution which will obtain details from you of the disputed transaction and may lodge a claim on your behalf.

6. Accounts you should check:

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- (a) with your financial institution whether direct debiting is available from your account as direct debiting is not available on all accounts offered by financial institutions.
- (b) your account details which you have provided to us are correct by checking them against a recent account statement; and
- (c) with your financial institution before completing the direct debit request if you have any queries about how to complete the direct debit request.

7. Confidentiality

- 7.1 We will keep any information (including your account details) in your direct debit request confidential. We will make reasonable efforts to keep any such information that we have about you secure and make reasonable efforts to inform our employees or agents who have access to information about you that they are not to make any unauthorised use, modification, reproduction or disclosure of that information.
- 7.2 We will only disclose information in your direct debit request:
 - (a) to the extent specifically required by law; or
 - (b) for the purposes of this agreement or any written agreement or written arrangement between you and us (including disclosing information in connection with any query or claim).

8. Notice

- 8.1 If you wish to notify us in writing about anything relating to this agreement, you should write to Moneytech Payments Pty Ltd, PO Box 2015 North Sydney 2059.
- 8.2 We will notify you by sending a notice in the ordinary post to the address you have given us in the direct debit request.
- 8.3 Any notice from us to you will be deemed to have been received two business days after it is posted.

9. Overriding Terms

If there is any inconsistency between this agreement and any other written agreement or written arrangement between you and us, then the terms and conditions of that other written agreement/written arrangement shall prevail to the extent of any inconsistency. The fact that there is insufficient funds in your account does not mean you are no longer liable to us for the moneys due by you to us, and the terms of clause 4.2 above do not limit our rights against you. We shall not be treated as having received any written notice from you until actual receipt by us.